

**Minutes of the UGC Finance Committee Meeting  
held on 7<sup>th</sup> October 2022 at 03.00 pm via Zoom**

**Present:**

S. No.	Name	Category
1.	Dr. Christianna Singh	Chairperson Principal and Secretary, Lady Doak College – Present in person
2.	Dr. P. Vanitha Malarvizhi	Bursar, Lady Doak College; Treasurer, KWEA – Present in person
3.	Dr. H. Shakila	Finance Officer of the Affiliating University – Present via Zoom
4.	Dr. Carmel Richard	Faculty Member – Present in person
<b>Spl. Invitees</b>		
5.	Mr. Sridhar Sivaprakasa	Chairperson, Finance Committee, KWEA – Present via Zoom

**Apology of Absence:** Mr. John Devadason

**Prayer:** Mr. Sridhar Sivaprakasa

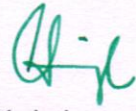
S. No.	Subject/Issue	Discussions	Decision/Status
1.	Introductory Remarks	Dr. Christianna Singh Principal and Secretary, Lady Doak College welcomed the members.	
2.	Minutes of the Previous Finance Committee Meeting held on 05 <sup>th</sup> May 2022	Point No. 1 under CPE To be written as ' <b>college has spent the non recurring grant beyond 18 months</b> '	<b>Approved with corrections</b>  <b>Proposed: Dr. Shakila</b>  <b>Seconded: Mr. Sridhar Sivaprakasa</b>
3.	Action Taken Report		
3.1		Refund of unspent balance for settlement up to 31.3.2019 under B.Voc. Programme  The amount which was available in the account, Principal Lady Doak College (B.Voc Degree Programme) Rs. 7,88,511.50 was returned on 17.06.2022 and mail from UGC dated 22 <sup>nd</sup> August 2022 was received stating that the account was settled	<b>Placed on record.</b>
3.2		Certificate in Food Processing Technology and Quality Control – 13 students	

		admitted Diploma in Nutrition and Dietetics – 11 students admitted	
<b>4.</b>	<b>MATTERS FOR INFORMATION</b>		
<b>4.1</b>	<b>UGC: Settlement of CPE</b>	<p>The Principal, Dr. Christianna Singh and the UGC coordinator, Dr. Marie Serena McConnell visit UGC offices New Delhi on 28.09.2022 was reported as follows:</p> <p><b><u>CPE Grant – XI PLAN</u></b> A complete set of all documents (mainly item wise list of expenditure and UC) pertaining to CPE Grant XI Plan (Phase I) is to be reset and countersigned by the Principal.</p> <p><b><u>CPE Grant – XII Plan</u></b></p> <p>The hard copy of all the documents pertaining to the CPE Grant XII Plan (Phase II) was handed over at UGC office.</p> <p>The non-recurring expenditure spent beyond 18 months need not be returned with interest. The balance of Rs. 48,20,076.03/- (Recurring expenditure) will be released.</p> <p>The entire CPE grant will be settled within the next month. The college was asked to keep in touch with the office for further information.</p>	<b>Placed on record</b>
<b>4.2</b>	<b>Statement of Expenditure for Autonomy Grant 2021 – 2022</b>	The budget had been previously in May 2022. So far Rs. <b>16,07,043.00</b> has been spent out of the <b>approved amount of Rs. 22,00,000.00</b>	<b>Placed on record</b>
<b>4.3</b>	Grants received from UGC from May 2022 –September 2022	No grants were received from the UGC during the mentioned time frame.	<b>Placed on record</b>
<b>4.4</b>	Grants received from Central Government	No grant were received. All payments hereafter will be	<b>Placed on record</b>

	projects from November 2021 – April 2022	made through PFMS and so all funds kept as advanced in the Central government account is returned into the management account. A total of Rs. <b>13,89,046.00</b> including interest was returned to Management accounts. The Bank Balance in CGSPL a/c was Rs.5,000.65 as on 25.09.2022.	
4.5	Scholarships given by the Management May 2022 –September 2022	A total of Rs. 77,94,696.00 was given by the management as scholarship for students.	<b>Placed on record</b>
4.6	Donations / contributions from Faculty, Alumnae and others (2022-2023)	A total of Rs. <b>8,68,735.00</b> was received from Faculty, Alumnae and others as contributions towards the college.	<b>Placed on record</b>
4.7	<b>Addition of Infrastructure Facilities From 1<sup>st</sup> May 2022 to 25<sup>th</sup> September 2022</b>	A total of Rs. <b>4,99,525.51</b> was spent by the Management. It was used for equipment for offices, labs and centres; purchase of new books, software (tally) and Customs clearance and transportation of social work books and journals from Renison University	<b>Placed on record</b>
4.8	<b>Major Civil Maintenance Expenses 1<sup>st</sup> May 2022 to 25<sup>th</sup> September 2022</b>	A total Rs. <b>40,78,776.25</b> has been spent on maintenance of the college hostels and other buildings.	<b>Placed on record</b>
4.9	<b>Equipment (Offices, Centres &amp; Campus) - 1<sup>st</sup> May 2022 to 25<sup>th</sup> September 2022</b>	A total of Rs. <b>2,91,090.00</b> has been spent on Microphones, pedestal fans etc. to be used for the college.	<b>Placed on record</b>
4.10	<b>Audit of Government Aided Accounts by Joint Director of Collegiate Education (JDCE) has been completed till the year 2019 - 2020</b>	The Government audit of accounts has been completed till 2019 – 2020 as on date.	<b>Placed on record</b>
4.11	<b>Financial Support to the Teaching Faculty by the Management</b>	Teachers who were appointed on Aided posts and awaiting approval from	<b>Placed on record</b>

		<p>the Government are supported by giving an advance as salary from the management every month, which will be reimbursed by the faculty after receiving their salary.</p> <p>A total of Rs. <b>11,58,181.00</b> is spent towards the salary of 34 faculty each month.</p>	
<b>5.</b>	<b>Matters for Approval and discussion</b>		
<b>5.1</b>	<p><b>Government Aided Audited Financial Statements for the year 2021 - 2022</b></p>	<p>The audited statement of Government accounts was viewed by the committee.</p>	<p><b>Approved</b></p> <p><b>Proposed: Dr. Shakila</b></p> <p><b>Seconded: Mr. Sridhar Sivaprakasa</b></p>
<b>6.</b>	<b>Any other matter</b>		
<b>6.1</b>	<p><b>Appreciation of the Management</b></p>	<p>Dr. Shakila placed on record here appreciation and thanks to the management of Lady Doak College for their continued support of the faculty through their salaries and the students through advances of funds, even though there have not been funds from UGC or other central government agencies.</p> <p>Mr. Sridhar Sivaprakasa, as a representative of the management has assured the continued support of the management towards all aspects of college life.</p>	<p><b>Noted.</b></p>
<b>6.2</b>	<p><b>Spending allocated funds on training programmes and conferences</b></p>	<p>The funds that have been earmarked for a certain purpose are being spent slowly, for completion of half the year. The Principal and Bursar explained that the previous academic year had ended on 31<sup>st</sup> May 2022 and this academic year had started only in July 2022. The data being presented is from the month of May to September 2022 and so crosses both</p>	<p><b>Noted.</b></p>

		years. The departments usually organize training programmes in the months of November and January and the college spends more than the allotted funds on all components.	
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Dr. Christianna Singh  
Principal & Secretary  
Chairperson (Committee)

Principal & Secretary  
LADYDOAK COLLEGE  
MADURAI-2.

